

Dean Review Graduate Faculty Council Focus Group Discussion Outline

1 April 2008 GFC Meeting

Background Information

Professor Jacqueline Huntoon's performance as Dean of the Graduate School since October, 2005 is currently in review. The Graduate Faculty Council (GFC) has been designated as a focus group by the Dean Review Committee and Provost Lovett-Doust to provide input to the Committee in the Dean's performance review based on Item 4.3 of the *Procedures for Performance Review of the Dean of the Graduate School*. The questions on the following page were developed to initiate a discussion of the Dean's performance in the GFC focus group. Dean Huntoon has had an opportunity to review the questions.

Principal Responsibilities of Dean Huntoon's Assignment

Professor Huntoon's appointment was part-time as Graduate School Dean from October 2005 until 30 June 2006. During that time, her duties were divided 50% in the Graduate School, 30% in the Department of Geological and Mining Engineering and Science, and 20% for the National Science Foundation. Since 1 July 2006 she has worked full-time in the Graduate School. As stated in Professor Huntoon's appointment letter of 13 June 2005, her principal responsibilities include:

- work to increase graduate enrollment to align with the strategic plan
- work to develop and implement programs to increase the diversity of the graduate student body
- work with deans and chairs to develop new programs that build on current MTU strengths
- work with deans and chairs to enhance the reputation and rankings of MTU graduate programs
- other duties as assigned

According to Dean Huntoon, additional duties that were not explicitly stated in her appointment letter but that should have been because they represented major challenges were:

- work to modify fiscal policies so that the graduate school remains on firm financial ground
- work to evaluate the functions of modern graduate schools at research-oriented universities and to align graduate school staffing and functions with accepted practices
- work to establish methods to collect and use data related to graduate education to inform our efforts to increase quality of programs and numbers of students

Graduate Faculty Council Focus Group Discussion Questions

1. In what ways has Dean Huntoon been successful or unsuccessful or both in increasing graduate enrollment as mandated by the strategic plan?
2. In what ways has Dean Huntoon been successful or unsuccessful or both in developing and implementing programs to increase the diversity of the graduate student body?
3. In what ways has Dean Huntoon been successful or unsuccessful or both in working with deans and chairs to develop new programs that build on current MTU strengths?
4. In what ways has Dean Huntoon been successful or unsuccessful or both in working with deans and chairs to enhance the reputation and rankings of MTU graduate programs?
5. In what ways has Dean Huntoon been successful or unsuccessful or both in modifying fiscal policies so that the Graduate School remains on firm financial ground?
6. In what ways has Dean Huntoon been successful or unsuccessful or both in evaluating the functions of modern graduate schools at research-oriented universities and aligning graduate school staffing and functions with accepted practices?
7. In what ways has Dean Huntoon been successful or unsuccessful or both in establishing methods to collect and use data related to graduate education to inform our efforts to increase quality of programs and numbers of students?
8. In what ways has Dean Huntoon been successful or unsuccessful or both in working to establish adequate procedures to address issues that concern the graduate student and faculty bodies?
9. In what ways has Dean Huntoon been successful, unsuccessful, or both in considering different sides of issues in developing or implementing programs in line with the University's strategic plan?
10. In what ways has Dean Huntoon been effective or ineffective or both in establishing and keeping open the lines of communication between the Senate and the graduate faculty, students, and research staff?