

Minutes of the Graduate Faculty Council
December 4, 2001

Meeting opened at 4:05 PM by president Mary Durfee in the ROTC Blue Room.

Attending:

Mary Durfee, Social Sci
John Jaszczak, Physics
Bruce Rafert, Grad School
Marilyn Urion, Grad School
Thomas Swaner, Library
Paul Nelson, Business & Economics
Julie King, Chem Eng
Casey Huckins, Bio Sci
Neil Hutzler, College of Eng
Mark Gockenbach, Math Sci
Tom Courtney, Materials Sci & Eng
Chung-Jui Tsai, SFWP
John W. Sutherland, ME-EM
Vicky Bergvall, HU/RTC
Jeff Burl, ECE
Sarah Green, Chemistry

Non-departmental PhD programs:

Volunteers are being sought from GFC to serve on the oversight committee.

Library Hours:

Some skepticism was expressed by some administrators that the holiday hours would be well utilized. (Subsequent report by Library Director Phyllis Johnson showed fairly good attendance and her willingness to try it again next year.)

Working Group Reports:

STIPENDS: A comparative study is underway and a report will be forthcoming.

REWARDS: Needs to meet again.

RECRUITING & GRADUATION

Hutzler summarized progress to date.
Twelve matching grants have been awarded (as of January) to grad degree granting units in support of graduate student recruiting.

Some discussion took place regarding educating our own undergraduates about graduate education.

One more volunteer needed to be a "van captain", along with Rafert and Hutzler to organize three van trips to WI, MN, MI colleges. (Rafert had offered to send the van captains to one of several conferences on recruiting located in Las Vegas and Florida.)

Rafert reported that the new Graduate School viewbook would be available soon. Major updates/changes have already been implemented on the Grad School web pages. He has also obtained permission to grant up to 200 grad application fee waivers.

NEW BUSINESS: Rafert asked that the GFC begin thinking about:

1. calculating effective student credit hours in order to more accurately track graduate student teaching credit
2. develop method of comparing teaching contributions with other areas

NEXT MEETING: February 5. 3:30 PM in ROTC Blue Room

Preliminary Agenda:

1. GFC business
2. Meeting with Kent Wray
 - A. Report of GFC Activities by working groups
 - B. Rafert will discuss new plan for graduate student support allocation

Meeting Adjourned approx. 5:10 PM.
mitted by John Jaszczak, Secretary

REMINDER: MEETING TODAY! 3:30 PM ROTC Blue Room

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Here is the agenda for the GENERAL GFC meeting on Feb. 5. Please note the 3:30 start time.

Graduate Faculty Council Agenda, February 5, 2002
BLUE ROOM, ROTC BUILDING---3:30-5 PM

Special Guest: Kent Wray, Provost

3:30-3:40 Approval of minutes of November 6, 2001

Introduction of new business items:

A. Elimination of C exams. Last year the GFC decided this would be good, but never officially voted on it. We can vote if there is no major further discussion

B. Dean Rafert has completed the draft format for the process flowcharts for inquiries, application and continuation and 'standard letters' of continuation, appointment, admission. Ready for GFC commentary. Materials will be handed out. No discussion until next time.

Old Business

Non-Departmental Ph.D. Committee. We still need three more folks.

We do have three names of people willing to serve if we elect them:

Kathy Halvorsen

Richard Honrath
Barry Solomon

3:40- 4:20 Dean Rafert on Distribution of GTAs etc. plus a question and answer period

4:20-4:30 Benefits Committee

4:30-4:40 Rewards Committee

4:40-4:50 Recruiting Committee

4:50-5:00 General Q&A between GFC and Wray

5 pm Adjourn