

APPLICATION FOR GRADUATE ADMISSION – NON-DEGREE SEEKING STATUS

Admission Process for Non-Degree Seeking Graduate Students

Applications for admission are reviewed by the Graduate School. The Graduate School may request review by an academic department.

A completed application for post-degree status includes:

- Application Form
- \$40 Application Fee
- Proof of Bachelor's Degree (photocopy ok) – NOTE: Michigan Tech graduates do not need to provide proof of degree
- For K-12 Teachers ONLY: Proof of Current Certification (photocopy ok)

Application Deadlines and Graduate Standing

There is no application deadline. Courses taken prior to admission to non-degree seeking status will be reported on an undergraduate transcript and will not transfer as graduate coursework.

Cost of Study

Current tuition rates are available at <http://www.admin.mtu.edu/admin/boc/policy/ch9/ch9p4.htm>. Practicing K-12 teachers who provide proof of certification qualify for the Applied Science Education graduate tuition rate.

Conditions of Non-Degree Graduate Status

- Graduate-level courses will appear on the transcript as, and be transferable as, graduate level credits. NOTE: Failure to provide proof of bachelor's degree prior to completion of a course will result in any credits earned being reported on an undergraduate transcript.
- TOEFL or GRE scores are not required for admission. Students whose academic or language proficiency is not sufficient for acceptable participation in the chosen class will be advised to register for a lower-level class and/or will be expected to take language courses concurrent with the graduate enrollment.
- Admission to a graduate degree program will require submission of a standard application for graduate admission.
- Non-degree seeking students can transfer a maximum of 1/3 of the total number of non-research credits required for a specific graduate degree if they change from non-degree seeking to degree-seeking status at Michigan Tech.
- Departments and programs determine which courses taken by non-degree seeking students can be used to satisfy requirements for a specific degree.

Graduate courses are offered in the following areas:

Applied Natural Resource Economics	Computer Science	Geology
Applied Science Education	Electrical Engineering	Geophysics
Biological Sciences	Engineering Mechanics	Industrial Archaeology
Biomedical Engineering	Environmental Engineering	Materials Science & Engineering
Business Administration	Environmental Policy	Mathematical Sciences
Chemical Engineering	Forest Molecular Genetics & Biotechnology	Mechanical Engineering
Chemistry	Forestry	Physics
Civil Engineering	Geological Engineering	Rhetoric & Technical Communication
Computational Science & Engineering		

A complete schedule of classes is available at <http://www.admin.mtu.edu/em/students/plan/>.

Michigan Tech is committed to assisting all members of the University community in providing for their own safety and security. Information regarding campus security and personal safety, including topics such as crime prevention, University Police law enforcement authority, crime reporting policies, crime statistics for the most recent three-year period, and disciplinary procedures, is available from the director of University Police at 100 W. Wadsworth Hall, 1400 Townsend Dr., Houghton, MI 49931-1295 or at our Web site www.admin.mtu.edu/dos/policies.htm



The Graduate School
Michigan Technological University
1400 Townsend Drive
Houghton MI 49931-1295

Application for Graduate Admission – Non-Degree Seeking Status

A \$40 application fee, made payable to Michigan Technological University, needs to be attached to this application. If you have previously **enrolled** as a **graduate** student at Michigan Tech, you will not have to pay the application fee again.

Have you previously applied for admission to the MTU Graduate School? Yes No If yes, when? _____ Program _____

PLEASE PRINT OR TYPE.

Name _____ * _____
Last (Family) First Middle US Social Security Number or MTU ID Number

Mailing Address valid until _____ **Permanent Address** valid until _____
Street _____ Street _____
City _____ State _____ ZIP _____ City _____ State _____ ZIP _____
County (only if MI resident) _____ County (only if MI resident) _____
Telephone () _____ Telephone () _____

E-Mail Address _____ Is Father MTU Alum? _____ Is Mother MTU Alum? _____
Are you a U.S. citizen? _____ If no, country of birth _____ and country of citizenship _____
Are you a permanent resident of the United States? Yes _____ No _____ NA _____
If yes, alien registration number _____ Date of Issue _____
If no, what is your visa status _____

*Providing your social security number is optional. It will only be used to match test scores, financial aid data, and academic information with your application records.

Race/Ethnicity: This voluntary information is used to satisfy state/federal reporting requirements only.

____ (1) American Indian/Alaskan Native ____ (3) Asian American/Asian ____ (5) White/Non-Hispanic ____ (7) Multiracial (Specify)
____ (2) African American/Non-Hispanic ____ (4) Hispanic/Hispanic American ____ (6) Non U.S. Citizen ____ (8) Pacific Islander

Birth Date ____ / ____ / ____ **Gender** ____ M ____ F
Month / Day / Year

Term of Proposed Enrollment: ____ Fall 20____ ____ Spring 20____ ____ Summer 20____

Education: From what institution did you receive your B.S. degree or equivalent? (Attach a transcript or diploma – photocopy ok). NOTE: If you fail to provide this information prior to completing a course, any credits you earn will be reported on an undergraduate transcript.

Institution	Location	Field of Study	Dates attended From Mo/Yr to Mo/Yr	Name of degree or diploma rec'd/expected	Date degree rec'd/ expected (Mo/Yr)

K-12 Teachers ONLY: If you wish to apply for the special Michigan Tech Applied Science Education graduate tuition rate, **CHECK HERE** ____
Proof of current teacher certification must be attached to qualify for Applied Science Education graduate tuition rate.

I certify that the above information is true, correct, and complete. I have read the conditions of non-degree admission on the reverse side of this application and agree to them. I recognize that as a student / alumni / employee of Michigan Technological University, my photo may appear in print and/or electronic media for recruiting, advertising, trade, or other purposes whatsoever.

Applicant's Signature

Date

For University Use Only **Approve** **Disapprove** (Circle one)

B.S. _____

App Fee _____

ASE Tuition _____

Graduate School Admissions Staff

Date